

ANARE CLUB Inc.
TERMS AND CONDITIONS FOR THE SELECTION
OF CLUB BERTH REPRESENTATIVES.

1. The Director of the Australian Antarctic Division has generously provided the ANARE Club with a club berth on one of its annual resupply ship voyages to its Antarctic Stations, including Macquarie Island. The provision of the Club Berth is subject each year to the Division's operational resupply requirements and in this regard, the Council shall ascertain whether the Club Berth arrangement will be available for each resupply season.

2. Each National Council shall appoint at its first Meeting following the Annual General Meeting, a Club Berth Selection Committee, consisting of five Council members.

3. To avoid any suggestion of conflict of interest, members of the Selection Committee should not act as referees in support of any applications and must declare any conflict of interest if they are or have been, in any way associated with any applicant.

4. Notices and an Application form, calling for applications for each ensuing year shall be placed in the Aurora Journal, the ANARE Facebook page and on the Club Website each January with a closing date for applications being 30 June. The Council reserves the right to extend the closing date and also to make no appointment in the event of no suitable applicant (s) being received.

5. Selection Criteria.

Applications are open to all financial Full, Associate and Life Members of the Club, who have either:-

5.1_served with the Australian Antarctic program in a professional capacity, or,

5.2 completed similar service in 5.1 above at other Antarctic bases organised by other Antarctic Treaty Nations, or,

5.3 completed other polar service experience deemed to be equivalent.

5.4 Applicants should have a record of lengthy Club membership and active service to the Club, either at Branch or National Council level.

5.5 Applicants should be able to demonstrate a willingness to become_familiar with the current structure and management of the AAD and with its current logistics and resupply programs.

5.6 Applicants should be computer literate and be prepared to provide digital updates, imagery about their trip as well as to present a formal report of their trip to the National Council on return. The successful applicant will be expected to undertake a speaking engagement at a Branch or National Council function.

6. Other Important Selection matters.

6.1 Applicants shall furnish written relevant references from at least three referees. References must be current and must address the applicant's standing against the selection criteria. The Club reserves the right to seek any additional information about the applicant.

6.2 Throughout the voyage, the Club's Berth representative will be expected to represent the Club's interests and in particular, recruit new members and record interviews for the Club's Oral History project at opportune times.

6.3 Applicants must be prepared to assist with any operations as directed by Voyage Management during the voyage and by Station Leaders when ashore at Stations.

6.4 Applicants should note that the Club Berth process will involve some personal costs and these will not be met by the Club. These include expenses associated with medical examinations and cost of travel between your home and ports of embarkation and disembarkation and associated accommodation. While you are on the voyage you will be kitted and maintained by the Australian Antarctic Division. Applicants should also note that shipping schedules may require the selected representative to be available at short notice to take up their voyage.

6.5 Applicants should also note that the selected representatives (Representative and Reserve Representative) will need to pass the rigorous medical assessment required of all expeditioners. In this regard, the Club will select a second candidate in case the first chosen application does not pass the medical assessment or is not able to take up the appointment due to unforeseen circumstances.

6.6 Successful applicants will be mentored by the previous year's Club Berth representative and a contemporary and relevant 'Guide for Club Berth Representatives', will be available to assist the successful applicants.

7. Applications

Applications, which shall be treated at all times as CONFIDENTIAL, shall be made on the form provided (as attached or as downloaded from the Club's website) and be sent either by email to the Club Secretary at secretary@anareclub.org.au; or by post the ANARE Club, GPO Box 2534, Melbourne Vic 3001, by the due date. Please note that applicants are required to obtain endorsement for the application from the President of their State or territory branch, or (in the case of members applying from a non-Branch State or Territory), from a member of the National Council.

8. The Club Berth Selection Committee's Recommendation

The Club Berth Selection Committee's recommendations shall be forwarded to the National Council for final approval and the Council's decision on the selection or otherwise of the Club Berth Representative and a Reserve Representative shall be final and no correspondence shall be entered into, apart from a formal notice to applicants about the success or otherwise of their application. The President of the National Council will then inform the Director, AAD of the Club's selected Club Berth representatives.

Adopted National Council 26 February 2017