

**ANARE Club Inc.**

**2017 ANNUAL GENERAL MEETING**

Notice is hereby given of the 2017 Annual General Meeting of the Members of the ANARE Club Inc.,  
to be held at the Bayview Eden, 6 Queens Road, Melbourne,  
on Sunday 20 August 2017 at 2.00 pm.

**A G E N D A**

*Before proceeding to formal business, Members are invited to hear a presentation  
from Ms Lucinda Coates, the Club's 2016 Club Berth Representative  
on her V 3 to Mawson Resupply and Davis 'Pick Ups' on the 'Aurora Australis'.*

**00. Welcome and Apologies.**

The Chairman to Open the Meeting, to Welcome Members and to Receive Apologies.

**0. Preliminary Meeting Matters**

The Chairman to call for any Proxy votes # from Members attending who have not submitted previously to be handed to the Returning Officer. # *The form as approved by the 2016-2017 National Council, including voting instructions.*

**1. Minutes of the previous Annual General Meeting held on 21 August 2016,**

To Receive and Confirm the above Minutes *Herewith*

**2. Correspondence**

*To note any major Correspondence dealt with by the Secretary since the last meeting.*

2.1 Correspondence (Inwards) **Reminder of need to submit 2017 Annual Statement**

2.2 Correspondence (Outwards) **Submission of 2016 Annual Statement.**

*Presentation of Annual Reports for the Period 1 July 2016 to 30 June 2017.*

**3. Acting President's Report**

*To Receive the Acting President's Annual Report* *Herewith*

**4. Treasurer's Report**

*To Receive the Treasurer's Annual Report and to Consider and if Fit), to Adopt the Statements of Annual Accounts for the period 1 July 2016 to 30 June 2017, pursuant to Rule 30,4(b).*

*Herewith*

**5. Secretary's Report**

*To Receive the Secretary's Annual Report*

*Herewith*

**6. Councillor's Reports**

**6.1 Membership Officer's Report** **Dr Margaret Whitelaw** *Herewith*

**6.2 Information Technology Report** **Mr Geoff Payne** *Herewith*

**6.3 Editor's Report** **Dr David Ellyard** *Herewith*

**6.4 Sales Report** **Mr Brian Harvey** *Herewith*

**6.5 Club Historian's Report** **Mr Ian Mackie** *Herewith*

**6.6 Oral History Project** **Mr Ian Toohill** *Herewith*

## **7. 2017-2018 National Council Elections - Office Bearers & Ordinary Councillors.**

### ***Formal matters***

(a). The question of the application of any 'undirected' Proxy votes addressed to the 'Chairman of the Meeting' shall be discussed by the meeting at this juncture. Following discussion an appropriate direction shall be given to the Returning Officer about the treatment of these votes during the counting process.

(b). In view of Rule 54, referring to the method of completion of the Ballot paper, the Chairman will, with the permission of the meeting, recommend that the requirements of 54 (5), (6) & (7a), be dealt with by voters by simply using the Ballot paper with the names of all candidates for each contested position(s) printed on it and vote accordingly and that the Returning Officer shall count the votes in the normal way with appropriate examination.

### ***Proceedings***

1. The President shall declare all positions vacant and then vacates the Chair.
2. The Secretary then calls for nominations for the position of Interim Chairperson and the Interim Chairperson so appointed shall take the Chair and conduct the election.
4. The Returning Officer will at an appropriate time during the election, issue ballot papers for each contested Office Bearer or Ordinary Councillor positions.
5. The Interim Chairman will call for nominations from the floor prior to each Office Bearer and Ordinary Councillor positions being contested.
6. An election is then undertaken for the position of Incoming President.
7. When the position of Incoming President has been declared, the Interim Chairperson shall seek the approval of the meeting for the new President to take the chair, if he/she so desires.
8. The Interim Chairperson or the President\*, then authorises the election process to proceed *en seriatum* with remaining Officer Bearer positions and then Ordinary Councillor positions, at the same time calling for any nominations for each position and inviting nominee(s) present to speak briefly to their nomination.
9. The Interim Chairperson or President\*, invites the Returning Officer to undertake the counting of votes for the remaining Office Bearer and Ordinary Councillor contested positions.
10. Members (Proxy holders) attending the meeting and holding multiple *undirected* proxy votes shall inform the Returning Officer of their voting decisions for these votes to be included in the counting of votes.
11. Following the counting of votes for each individual position, the Returning Officer will inform the Interim Chairperson, or the President\*, of the results of that election and will then announce the results of the total election and declare those persons elected as the 2017-2018 Council.
12. The Incoming President (if not already in the Chair), is then invited to take the Chair and conduct the remainder of the Meeting.

*\*(as the case may be)*

## **8. Closure of the formal part of the Meeting.**

Members are then invited to raise any matters of general interest associated with the affairs of the Club and join members of the Old and New Councils for Afternoon Tea.

**By Order of the 2016-2017 National Council**  
**David Dodd, Secretary**

**31 July 2017**